

FY06 NCLB Checklist – Attachment #2

LEA Plan

___ Date Approved _____
___ Update completed _____. See NCLB Final LEA Plan Update in the NCLB Doc Library.
Updates are due **by November 30**.

Constitutionally Protected Prayer Policy

___ Assurance that LEA's policies do not prohibit constitutionally protected prayer. Submit through Academic Achievement Reports in the Common Logon prior to submitting application. Due no later than **October 1**.

Private School Services (charters exempt)

___ Consultation with all non-profit private schools completed. Affirmation of consultation for each private school is submitted to ADE, recording results of consultation **by August 1**. See FY 06 NCLB Affirmation of Private School Consultation in the NCLB Doc Library, under Forms.

Contact Information

___ NCLB Program coordinators names and e-mail addresses are entered or updated in the LEA Core Data, using the Common Logon.

Budget Planning

The NCLB Consolidated Programs Budget Planning Tool in an optional Excel file that provides a sample template for information needed to complete your NCLB Consolidated Fiscal Application. Worksheets for program budgets, set asides, professional development, and choice/supplemental services appear as tables. The Tool is located in the NCLB Doc Library.

___ Complete set- aside table for Title I

- ☐ Administration – a large amount (> 5%) may be a flag for a request for additional justification
- ☐ **5% requirement** for HQ teachers and paraprofessionals – Complete the Justification request if less is taken
- ☐ Homeless services – reserve or “set aside” a minimum of .5% (half of a percent) of Title I allocation or \$100.00, whichever is greater. See Title I and Homeless Programs Collaboration in the NCLB Doc Library. Complete the Justification request if less is taken
- ☐ LEA programs – preschool, summer school, other LEA-wide services of professional development (not for school improvement requirements)
- ☐ Professional development for schools and LEAs identified for improvement under NCLB:
 - **10% required** of each SI school's allocation
 - **10% required** of LEA allocation – can include the SI schools' allocations. The PD set aside for LEA Improvement **must be** spent on these activities. It can be a part of your 15% carry over, but must remain dedicated to PD and CANNOT be used for other activities.
- ☐ Parent Involvement activities (**1% required, if allocation is above \$500,000**); include private school equitable share. Parent involvement set aside **must be** spent on parent activities. It can be a part of your 15% carry over, but must remain dedicated to Parent Involvement and CANNOT be used for other activities.
- ☐ Choice/Supplemental services (LEAs with schools in school improvement only) – up to 20% is required. Complete the Choice/Supplemental Services Justification for amounts less than the 5/5/10% breakdown. See Choice/Supplemental Services Funding Guidance in the NCLB Doc Library

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___ Complete a rank order table of Title I school allocations, including private schools, using poverty counts and the PPA (per pupil amount) See the Title I Regulations on how to allocate to schools in the NCLB Doc Library.

___ Geographic districts only: Complete consultation with any private schools that have agreed to accept services and build in set asides to fund those services from all programs (See Serving Private Schools in the NCLB Doc Library):

Title I – A

Title I – B Even Start and Reading First (if applicable)

Title I – C Migrant (if students are eligible)

Title I – D Neglected or Delinquent

Title I – F Comprehensive School Reform (if applicable)

Title II – A Professional Development portion only

Title II – D Technology

Title III – for eligible ELLs

Title IV – Safe and Drug Free

Title V – A – Innovative Programs

Prepare entries for the services to private schools for Titles I-A, II-A, and V-A for the NCLB Consolidated Application.

___ Complete the Title I Professional Development for HQ teachers and paraprofessionals Justification, as needed

___ Complete the Homeless Program Justification, as needed

___ Determine transferability/REAP funds to be used in appropriate programs. Reminder: The amount of any services transferred into Title I increases the overall allocation from which all set asides are calculated. See Transferability/REAP Guidance in the NCLB Doc Library.

___ Determine the class-size reduction/professional development amounts of your Title II –A allocation. If the proposed class-size reduction budget is greater than the FY2002 allocation, complete the Class –size Reduction Justification.

___ Based on the needs assessment conducted for Title V-A, as reported in your NCLB Final Consolidated Plan, determine funding for the activities that will improve student achievement. See Title V-A Allowable Activities in the NCLB Doc Library.